

**Minutes of the Annual General Meeting
Saturday July 6, 2019
Perth Road United Church Hall**

1. Welcome

President Crawford MacIntyre called the meeting to order at 9:04 and welcomed everyone including Mayor Ron Vandewal and Councillors Pat Barr, Randy Ruttan.

Crawford introduced the Board members who were present:

Greg Fisher	Secretary Treasurer, Membership, Government Relations
Cheryl Savery	Vice President, Communications, Newsletter
Duncan Sinclair	Government Relations, Newsletter
Cheryl Dawson	Recording Secretary
Kathy McDonald	Archivist, Communications, Newsletter, Calendar
Martha Scheinman	Friends of the Lake
Mel Robinson	Social Committee
Cathy Ottenhof	Social Committee
Randy Ruttan	

Regrets: Gillian Lash

2. South Frontenac Township Government Officials:

- a. Mayor Ron Vandewal
- update on happenings over the year
 - open house meetings on strategic planning will be starting soon with same types of meetings for the South Frontenac Township Official Plan to follow
 - increased opportunity for input from residents
 - all information is on website

QUESTIONS FROM THE FLOOR:

Q: Duncan Sinclair – is the speculation around amalgamation of townships true?

- A - at this point we will watch what happens with other communities that need to do this
- SFT will continue to find efficiencies
 - will boundaries change? They could increase in size but are unlikely to get smaller.

Q: Crawford MacIntyre - What is jurisdiction regarding zoning and development?

- A: - County has authority – it has always been like that
- because this is a County decision, officials outside of our township are voting on what happens here
 - concern as to why this is happening
 - other factors especially planning and public pressure sways decisions

Q: Marilyn O'Connor – What is status of widening road at culvert?

- A: - not on the current 5 year plan

- still need input before it will be put on

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Q: Kathy McD – What is the status of Schofield Camp and what are the steps being taken to enforce zoning compliance?

- A:
- current zoning means it cannot be used as a rental property
 - owner is permitted to fix everything there
 - South Frontenac Director of Development has sent a strong message about by-laws and the need to apply for zoning change to allow rental
 - owner has been asked not to proceed further and not to rent
 - if necessary lawyer would be involved and charges could be made
 - Cheryl Savery noted that The Knights of Columbus used to rent it but that doesn't change or impact that the site is not allowed to be rented now.

Q: Sandra Rider - What the difference is between this and people renting on Airbnb?

- A:
- generally comes down to size of property and that single residences wouldn't necessarily be target of complaints

Other comments:

- Grayden McClurg remarked about having RV connections which could mean even higher usage of property and lake
- Randy Ruttan commented that Schofield property is zoned for interesting things like a hospital but it is not zoned for rental property and that past activity cannot be used as precedence if that activity was illegal or against zoning.

b. Councilor Pat Barr

- Bedford has an historical committee
- anyone who would like to contribute or get involved is most welcome
- recreation programming – need to apply by the end of July if you'd like to get involved and this is advertised local papers
- Crawford mentioned that BLA has been trying to get historical committee going – lots of work but important work

Mayor Vandewal suggested that donations to Frontenac News are important because it's the only paper that is committed to informing our residents.

c. Councilor Randy Ruttan

- pilot project re civic addresses on lakes starting north and coming south
- opportunity to influence the future of our strategic plan – if we don't get involved we risk repeating past decisions
- go online to answer a survey
- Cheryl Savery will put link to this survey in the next BLA newsletter

d. Councilor Ross Sutherland

- the effort to put together a path forward for direction of South Frontenac - zoning, environment etc.
- Mayor Vandewal commented on the importance of surveys and that they need to think broadly. It is not just about one lake but rather all lakes in South Frontenac Township.

3. Remarks by President - Crawford MacIntyre

- BLA has had 7 meetings since last AGM
- Sam Cronk resigning, Ria Berry up for election to join
- Duncan Sinclair will be retiring from the board – he will be greatly missed
- South Frontenac Township organized Lake Association meeting – Greg Fisher attended on behalf of the Buck Lake Association.
 - Provides a new opportunity for communication and collaboration
 - Randy – in August they will confirm if a formal committee will be created
 - What outcomes would we like to come from that committee?
 - There seems to be interest that the motion to create this committee be passed but there are many details that need to be considered
 - Important not to emphasize lakes over land
 - Ross – environment climate change committee was disbanded about 10 years ago. It too needs to come back as a committee of SFT.
 - Greg – concern of lack of formal agenda – conversations have been informal – given this will it be possible to state a coherent argument for council as to how this moves forward
 - “Terms of Reference” is the sticking point
- Upcoming changes as to who is running and organizing both the Rider Cup and Boatilla
 - **Rider Cup** has been running for 20 years – Sandra Rider and Marilyn O’Connor have been main organizers and are stepping down and need replacement if this event is to continue it is always held the Sunday after Labour Day
 - **Boatilla**: see #9 of these minutes
- BLA lake plan is attached as a schedule to the South Frontenac Township official plan
- South Frontenac is a popular place for cottages and homes – potential for development is increasing
 - important to consider the environmental impact of development
 - recent government cuts and their impact need to be considered
 - concern over other townships being able to vote as to what happens here
 - Schofield Camp and Massassauga Rd properties are two current examples
- Questionnaire:
 - was sent out regarding what people want the role of the BLA to be
 - good response rate – thanks to everyone who took time to provide feedback
 - questions were not intended to suggest what we’d like to do but rather to provide examples of possible situations
 - the consensus was that the BLA Board carry on with an emphasis on communication and promoting and staying informed on government matters that may impact us
- Constitution:
 - Crawford read objectives from previous constitution, followed by suggested amendments.
 - These amendments have been created in response to the questionnaire sent to residents this past spring.
 - They are not intended to ensure anything but rather to help better inform and protect our lake and community.

AMENDMENTS/ADDITIONS TO CONSTITUTION

- a. **WHEREAS** Article 2(c) and 2(f) of the existing Objectives of the Constitution read as follows;

2(c) To be aware of proposed developments in the Buck lake area and to ensure that such developments are legal and environmentally sound;

2(f) To cooperate with any organization whose objectives are wholly or in part the same as, or similar to, those of the Association;

AND WHEREAS a rewording of Article 2(c) and 2(f) and the addition of a new clause, 2(h), are necessary and appropriate and in keeping with the objectives of the Association;

BE IT RESOLVED that Article 2(c) and 2(f) be amended as follows;

2(c) To be aware of proposed developments in the Buck Lake area and of whether they are legally and environmentally sound;

2(f) To communicate with any organization whose objectives are wholly or in part the same as, or similar to, those of the Association;

1st Duncan Sinclair

2nd Cheryl Savery

Carried.

- b. **AND BE IT FURTHER RESOLVED** that an Article 2(h) be added to the Objectives to read as follows;

2(h) To communicate with the members, residents, and other users on matters relating to Buck Lake and its environs.

1st Duncan Sinclair

2nd Ryan O'Connor

Carried.

- c. AMENDMENT TO By-law 1

WHEREAS Article 11 of By-Law 1 states that the fiscal year of the Association be from July 1 to June 30 of each year;

BE IT RESOLVED that Article 11 be amended to change the fiscal year dates to January 1 to December 31.

1st Grayden McClurg

2nd Ron Dickey

Carried.

• Question from Michael Van Wijk:

BLA has met seven times. What has been going on/what have we been doing?

Have we been communicating?

Could minutes be sent one month after meeting?

- Cheryl Savery clarified that she has been posting minutes on website.
- In the July 2018 minutes, it does state under the heading "AGM minutes highlights" that:

“The complete minutes from this and previous Annual General Meetings can be found at: <http://bucklake.ca/about-us/agm/> ”

- Duncan asked who is looking at the website and mentioned that means of communication are changing
- He noted the importance of being able to read information online.
- discussion on how to best inform everyone of how to access information online
- Key next step will be to provide more links in the newsletter to take readers to website, Facebook page etc.

- Approval of minutes of 2018 AGM: 1st Miriam Adams
2nd Kathy McDonald
Carried

4. “Jim Manuel Volunteer Award”

- Crawford gave some background about the naming of the award
- Margaret Fisher, Jim’s wife, was also incredibly involved in advocating for the environment and social justice in the community.
- Sandra Rider’s extensive involvement in many aspects of BL community (BLA, Rider Cup) makes her this year’s recipient
- Crawford read some comments about Sandra from friends and residents around the lake
- Sandra thanked everyone and commented on what a wonderful community we have.

5. Treasurer’s Report – Greg Fisher

Revenues:

- Membership revenues decreased marginally from prior year (approx. 122 families in 2018 vs 129 families in 2017)
- Deferred revenue (“DR”) represents memberships paid in advance and can vary significantly from year to year. DR in 2018 represents \$900 towards 2019; \$175 – 2020 and \$100 2021 and beyond
- In 2018, we had 8 advertisers for our newsletter and website down from 9 the prior year
- Due to our small size, we do report on a cash basis. The 2018 calendar sales reflect the sale of 2018 calendars and the fact that virtually all calendars were purchased by members at \$5 each. The 2017 numbers include partial calendar sales for 2017 (\$995) and 2016 numbers were \$1,428.50 for 2016 and \$535.00 for 2017)
- Community – In 2018 the murder mystery night was run entirely by the BLA. The Westport legion hosted the event and was paid for the dinner they provided. In prior year’s this had been a joint event. \$5,290 represented the proceeds from the murder mystery night tickets and silent auction (in support of the Boatilla). \$1,300 of the income represented a Portion of the BLA share of proceeds from 2017 received from the Legion in 2018. (Note that our donation to the Boatilla last weekend from the 2018 murder mystery was \$2,464.06.
- Donations in 2018 were \$221.95. Most of these are donations made when members have paid their fees online with FOCA. Prior to our use of FOCA as a payment vehicle – donations were minimal
- Other represents the charges FOCA makes for using them to collect our membership fees (currently 4.5%)

Expenditures:

- Insurance represents our liability insurance related to both the Board and for BLA sponsored events.
- Affiliate membership represents our membership cost for Federation of Ontario Cottagers' Association ("FOCA") (currently \$125 plus \$3.25 per member)
- Administrative fees are for our Post Office Box rental
- Cost of 2019 calendars – approximately the same as 2017
- Misc. items in 2017 include the purchase of 2 additional tents (plus material to build boxes); a memorial donation in memory of Darrell Green and costs related to our new website
- Social & outreach in 2018 and 2017 represents the cost of the picnic; 2016 expenses also included the cost of Winterfest which was not held in 2017 or 2018
- In 2018 Community Included the following (2017 amounts in brackets):
 - Sign repair \$0 (\$260)
 - Picnic table \$800 (\$246)
 - Murder mystery expenses; Jim Manual award/ welcome baskets \$199.35 (233.14)
 - Murder Mystery direct expenses (meal and entertainment) netted against income \$2,680.00
 - Education night \$28.24 (2017 - \$300.50)
 - Remembrance Day ceremony \$75.00 (\$75.00)
 - Boatilla \$3,665.46 (1,201.43 related to 2017 and 2464.06 related to 2018) (2017-\$1,931)
- Lake Planning - \$295.93- (\$70 was hall rental for education night and 225.93 were supplies for shoal markers) (2017 – 300)

Balance Sheet

- Assets
 - Cash in bank \$8,256.26
 - Pre-pays (insurance \$1,358.64; PO Box \$140.68)
- Liabilities
 - Raised for Boatilla \$2,464.06
 - Deferred revenue \$1,175.00
- Equity \$6,116.52

The 2018 Financial Report is attached as an appendix to these minutes.

Motion to accept Treasurer's Report: 1st Greg Fisher
 2nd Duncan Sinclair
 Carried.

Duncan asked for clarification about CRA and their renewed interest in tightening regulations for not-for-profit organizations and making sure they are properly financially managed.

6. Membership – Greg Fisher

- If you're not in the directory please send email and you will be added.

7. Social and Outreach – Mel Robinson

- Picnic HV Sat. Aug 10 – potluck and possibly pig roast
- MM – Sat. Oct. 26
- 2 new ones
 - Cannonball Crush – community team
 - Spring wine tour – likely in April – stay tuned

8. Friends of the Lake – Martha Scheinman

• *“Education and advocacy about environmental issues on the lake”*

Gillian Lash (committee member) has recently completed the Ontario Masters Naturalist Program and is a wonderful resource for us about the Buck Lake environment.

• **Annual Education Night** – July 25, 2019 at 7 p.m. at the Perth Road Church Hall

“Squirrels, birds and deer oh my!” with Janet Fenton from Sandy Pines Wildlife Centre

Past topics included; On-site sewage disposal, Frontenac Park with the Park Superintendent

• **Link to FOCA Environmental resources, Projects, Grants and Advocacy**

- monitoring recent Ontario legislative changes relative to the environment
- the BLA received funds from FOCA to provide analysis and report of aquatic invasive species in Buck Lake.
- during a 5-hour boat trip that covered 9 sites on both the north & south branches of the lake, the consultants found evidence of...
 - Eurasian Milfoil at 6 sites in the north branch and Zebra mussels throughout
 - Eurasian Milfoil can form mats of vegetation on water surface
 - interferes with recreational use of lake
 - stagnant water creates great habitat for mosquitoes
 - negatively impacts oxygen & sunlight levels for native species and potentially increases sedimentation levels in lakes
 - Eurasian Milfoil spreads through fragmentation and via boaters

• **What you can do:**

- minimize disturbances around a Milfoil infestation
- remove any plant material from boats, anchors, trailers, fishing gear and other equipment
- check the FOCA website frequently and sign up for **Elerts**

Concern brought forth about dog strangling vine seen at various spots on North Branch

- this can be easily taken out once identified

9. Boatilla – Duncan Sinclair

- This is the 15th year for the Boatilla that supports sending children to Camp Merrywood.
- This year \$27 000 was raised. Cost per child to attend is \$2500.
- 10-11 kids will be able to go – this transforms the lives of kids that attend
- Camp Merrywood has extensive devices to allow kids to participate in a wide range of activities including sailing, canoeing and fishing
- Lower attendance this year. Will look at means to increase this for future Boatillas.

- The committee that organizes the Boatilla is separate from the BLA.
- Ross and Liz are retiring as organizers of this event.
- Krista LeClair from Easter Seals will be taking over along with help from BLA to ensure this continues

10. Nominating Committee – Crawford MacIntyre

- With Duncan Sinclair’s retirement the board will be down to 11 members
- Motion to re-elect Cheryl Dawson, Gillian Lash, Kathy McDonald, Martha Scheinman
Carried.
- Motion to elect new member Ria Berry. No one came forth from the floor.
Carried.
- Crawford mentioned that Greg’s position as Treasurer will be open after next year. He encouraged people to consider stepping forward.
- Point made from floor that there are ways to ensure that valuable board members like Greg be permitted to continue.
- Question as to whether we would be able to change the by-law to allow for this if Greg is willing to stay on.

11. Other Business and Open Question Period

- Photos for the Buck Lake Calendar?
Forward any good photos of activities on the lake (all seasons) to Cheryl Dawson at ‘**dawson.cheryl13@gmail.com**’. Please send pictures at their full resolution.
- Maps of Buck Lake may be available at the store.

14. Adjournment

Crawford thanked everyone for coming and for their support at the BLA activities.

Duncan Sinclair moved that the meeting be adjourned, second by Mel Robinson. Carried

Recording Secretary, Cheryl Dawson

President, Crawford MacIntyre

Attachments:

Appendix A – Agenda

Appendix B – 2018 Financial Statements

Appendix A Agenda

- Welcome, call to order, and introduction of Board members
- Remarks from, South Frontenac Council members
- President's remarks and announcements
- Approval of 2018 AGM minutes and any business arising there from
- Amendments to the Constitution
- Reports:
 - SecretaryTreasurer
 - Membership
 - Social/Outreach Committee
 - Friends of the Lake Committee
 - Boatilla
- Jim Manuel Volunteer Award
- Nominating Committee report and election of 2019/2020 Board of Directors
- Other business and open question period
- President's closing remarks

Appendix B
Buck Lake Association
Balance Sheet
December 31, 2018

	31-Dec-16	31-Dec-17	31-Dec-18
Assets			
General Bank Account	\$ 7,465.68	\$ 8,955.35	\$ 8,256.26
Prepaid expenses	\$ 1,464.93	\$ 1,495.94	\$ 1,499.32
Total Assets	\$ 8,930.61	\$ 10,451.29	\$ 9,755.58
Liabilities			
Accounts Payable	\$ 1,845.65	\$ 3,178.20	\$ 2,464.06
Deferred Revenue 2017	\$ 550.00		
Deferred Revenue 2018	\$ 75.00	\$ 950.00	\$ -
Deferred Revenue 2019	\$ 150.00	\$ 100.00	\$ 900.00
Deferred Revenue 2020	\$ -	\$ 100.00	\$ 175.00
Deferred Revenue 2021 and beyond	\$ -	\$ 50.00	\$ 100.00
Total Liabilities	\$ 2,620.65	\$ 4,378.20	\$ 3,639.06
Members' Equity	\$ 6,309.96	\$ 6,073.09	\$ 6,116.52
Liabilities & Members Equity	\$ 8,930.61	\$ 10,451.29	\$ 9,755.58

**Buck Lake Association Income Statement
December 31, 2018**

	December 31, 2016	December 31, 2017	December 31, 2018
Income			
Membership Revenue	\$3,125.00	\$3,225.00	\$3,050.00
Deferred Revenue Prepaid Members	\$600.00	\$1,200.00	\$1,175.00
Advertising	\$950.00	\$1,050.00	\$950.00
Lake Planning	\$0.00	\$0.00	\$0.00
Calendar Sales	\$2,231.44	\$995.00	\$1,246.79
Tic Keys/ Magnets/Maps	\$110.00	\$100.00	\$85.00
Community	\$4,314.15	\$1,931.00	\$6,590.12
Social & Outreach	\$0.00	\$0.00	\$0.00
Picnic	\$287.00	\$0.00	\$0.00
Donations	\$75.00	\$450.00	\$221.95
Courses / Events	\$0.00	\$0.00	\$0.00
Other	(\$43.74)	(\$102.82)	(\$73.11)
Total	\$11,648.85	\$8,848.18	\$13,245.75
Expenses			
Insurance	\$1,332.72	\$1,332.72	\$1,358.64
Affiliate Memberships	\$498.75	\$531.25	\$544.25
Publications	\$0.00	\$0.00	\$0.00
Administration Fees	\$222.85	\$177.97	\$189.59
Calendar expenses	\$800.02	\$1,536.57	\$1,570.32
Annual Meeting	\$132.85	\$74.98	\$141.90
Other Items	\$56.84	\$617.68	\$0.00
Social & Outreach	\$899.38	\$568.24	\$478.61
Buck Lake Heritage Project	\$0.00	\$0.00	\$0.00
Community Project	\$4,974.73	\$3,045.64	\$7,448.08
Lake Plan Activities	\$204.93	\$0.00	\$295.93
Total	\$9,123.07	\$7,885.05	\$12,027.32
Excess of Revenue over Expenses	\$2,525.78	\$963.13	\$1,218.43
Members Equity			
Equity beginning of year	\$4,384.18	\$6,309.96	\$6,073.09
Excess of revenue over expenses	\$2,525.78	\$963.13	\$1,218.43
Deferred Revenue included in income	(\$600.00)	(\$1,200.00)	(\$1,175.00)
Equity end of period	\$6,309.96	\$6,073.09	\$6,116.52